

The Leaders Award began with the AAFCS 75<sup>th</sup> anniversary in 1984, when it was established to identify and honor family and consumer sciences professionals who have made significant contributions to the field through their involvement with AAFCS.

Anyone chosen to receive the Leaders Award will receive an engraved desk plaque and a commemorative pin, which will be presented at the AAFCS Annual Conference & Expo. Additionally, the recipient's name will be reported in the AAFCS Pacesetter Dinner Program Book and Annual Conference Program Book.

### **Eligibility**

Any AAFCS member who does not belong to the Student Unit\* and who has completed more than eight (8) years of service to the field is eligible to receive this award. Members of the AAFCS Board of Directors, Awards and Recognition Committee, and Development Committee are not eligible for nomination during their terms of office. AAFCS staff members are not eligible for nomination during their periods of employment with the Association. Former recipients of the AAFCS Leaders Award are also ineligible.

The award will be presented when qualified nominees are identified but to no more than ten (10) recipients per year and to no one who receives a score that is less than 80% of the highest score earned.

### **Nomination Process**

Nominations must be made by a sanctioned entity of the Association (such as an affiliate, community, committee, or unit, etc.). One nomination will be accepted from each nominating group. It is expected that the nominee will participate in preparing the nomination materials.

To nominate an AAFCS member for the 2012 Leaders Award, complete three steps by **January 17, 2012**:

Step 1 - Read the 2012 AAFCS Leaders Award Guidelines.

Step 2 - Visit the Frequently Asked Questions page at <http://www.aafcs.org/Recognition/FAQ.asp>.

Step 3 - Complete and submit the interactive 2012 AAFCS Leaders Award Nomination Form online (<http://precis2.preciscentral.com/Link.aspx?ID=C283918676CD3272>). As indicated in the application, upload the following by **January 17, 2012** or earlier:

- A. Letter of nomination that describes what makes the nominee outstanding and is signed by the president or national chair/leader of the nominating group (scan, if necessary, and upload).
- B. Curriculum vitae/resumé (not to exceed three (3) typed, double-spaced pages with one-inch margins on all sides and a typeface of 10 to 12 characters per inch) that has been updated within the past year (scan, if necessary, and upload). **FAILURE TO FOLLOW THIS STEP AS INDICATED HEREIN MAY RESULT IN INELIGIBILITY.**
- C. Maximum of six (6) pages of supporting materials (may include brochures; programs; photographs; newsletters; newspaper, magazine, and journal articles; complete bibliographical citations; and other relevant supporting material) that address each of the evaluation criteria listed in the guidelines (scan, if necessary, and upload). **FAILURE TO FOLLOW THIS STEP AS INDICATED HEREIN MAY RESULT IN INELIGIBILITY.**

\*For details on AAFCS membership categories, go to [www.aafcs.org](http://www.aafcs.org).

(To submit the attachments specified in A., B., and C., you may upload Microsoft Word 97-2003 documents (.doc), JPEG images (.jpg), and Adobe Acrobat documents (.pdf) up to 3 megabytes.)

*Note: You may have submitted online applications for awards, grants, fellowships, or scholarships, or proposals for the AAFCS conference between 2004 and 2009, but you will create a new username and password to access this new system. The only exception is for those who submitted a proposal for the 2011 Annual Conference & Expo—those individuals can use the same 2011 conference username and password to submit a 2012 AAFCS award, grant, fellowship, or scholarship application.*

## American Association of Family & Consumer Sciences

### Leaders Award 2012 Guidelines

Please keep a copy of all materials submitted to AAFCS; materials will not be returned to nominees.

#### 1. Review Process

Jurors selected by the AAFCS Awards and Recognition Committee review the nominations online and assign points using the Evaluation Criteria (see section titled *Evaluation Criteria*). Individuals who are nominated for the 2012 AAFCS Leaders Award and those who nominate or write a letter of recommendation for a current nominee cannot serve as jurors for this award. Additionally, jurors cannot judge nominations from family members, their current students, students at their own institution, nominees who have the same employer, or any nominee for whom there may be a potential conflict of interest. An individual who has been nominated and/or applied for an award, grant, fellowship, or scholarship shall not serve as a juror for any award, grant, fellowship, or scholarship during the period of time in which his or her own nomination or application is being judged.

Award recipients will be announced in the spring of the year awarded. The Awards and Recognition Committee will do everything in its power to contact all the applicants to notify outcome of submission, however, if you have not been contacted by the end of May, 2012, it is safe to assume that you are not one of the awardees.

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**Evaluation Criteria**

Nominations will be evaluated using the point system outlined below and can be awarded no more than 100 points. Guidelines as to what jurors may consider for each criterion are listed for clarity in preparing the nomination and consistency in judging nominations.

Evaluation Criteria	Points Possible	Points Awarded
Has served the Association and the profession through participation in local, national/international, and affiliate programs of AAFCS and/or other family and consumer sciences groups or agencies. Service is demonstrated, for example, by holding office, serving on committees, participating in affiliate annual conferences, or being involved in AAFCS Section or Division/AAFCS Community activities within the past ten years.	20	_____
Is an outstanding professional in a traditional or non-traditional family and consumer sciences career.	15	_____
Has been an advocate who influenced the direction of some aspect of the Association or the profession.	15	_____
Has developed a professional reputation regionally, nationally, and/or internationally.	15	_____
Has conducted, participated in, or applied research that has contributed to the family and consumer sciences knowledge base; to the development of new products, equipment, techniques, or skills; or to the advancement or enhancement of existing programs.	10	_____
Has a publication or scholarship record that reflects a significant level of professional responsibility (such as having written books, curriculum modules, or articles that have appeared in major magazines, professional journals, or other publications).	10	_____
Has worked cooperatively as well as effectively with agencies and groups outside the family and consumer sciences community.	10	_____
As of the due date of the nomination form, nominee holds AAFCS credential(s) in family and consumer sciences:	5 <sup>†</sup>	_____
<ul style="list-style-type: none"> <li>• Certified in Family and Consumer Sciences (CFCS),</li> <li>• Certified in Human Development and Family Studies (CFCS-HDFS),</li> <li>• Certified in Hospitality, Nutrition and Food Science (CFCS-HNFS), and/or</li> <li>• Certified in Family and Consumer Sciences, Retired (CFCS, Retired).</li> <li>• Certified Personal and Family Finance Educator (CPFFE) **</li> </ul>		
<b>TOTAL</b>	<b>100</b>	_____

<sup>†</sup>Partial points are not awarded for credentials.

\*\*No extra points are awarded if applicant is CPFFE in addition to any of the other AAFCS credentials.

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Recommend for award?       Yes       No

Comments to be shared with other jurors: \_\_\_\_\_

Comments to be shared with nominee: \_\_\_\_\_

Signature of Juror: \_\_\_\_\_

Date: \_\_\_\_\_