

**WAFCS Foundation  
Travelship Reimbursement Form  
for AAFCS Annual Conference Attendance**

- Reimbursement for **up to \$300** of your share of expenses to attend the AAFCS Annual Conference.
- For **expenses not reimbursed from other sources**.
- Toward **normal expenses such as registration, lodging, and travel**.

Date: \_\_\_\_\_

1. Name: \_\_\_\_\_

2. University (if student): \_\_\_\_\_

3. Preferred USPS Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_

4. Email Address: \_\_\_\_\_

5. Phone Number: \_\_\_\_\_

6. AAFCS Member Number: \_\_\_\_\_

7. Itemize expenses incurred (registration, lodging, travel) and portion for which you were responsible.  
**These are expenses for which you did not receive other support or reimbursement.**

Expense (e.g., registration, lodging, travel)	\$ Dollar Amount for Your Share*
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total \$ _____	

\*For example, if lodging or travel was shared, show your share of the total expense.

8. Please **attach receipts/documentation** for registration, lodging, &/or travel expenses listed above, identifying cost and specific purpose.

9. Did you receive any other support (e.g., from your University) for expenses incurred to attend the AAFCS Annual Meeting?  
If so, how much and for what purpose?

\_\_\_\_\_  
\_\_\_\_\_

10. Submit this form and attached receipts/documentation by July 15 to:  
Vera Riley  
8260 Stagecoach Road  
Cross Plains WI 53528

For questions, contact Vera Riley at [verariley@aol.com](mailto:verariley@aol.com) or 608-798-2182.